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13737 96 Avenue, Surrey, B.C. V3V 0C6 Tel: 604-434-9101 Fax: 778-395-3327

**Position Title:** Child and Youth Care Worker – Respite

**Position Status:** Auxiliary/ On-Call

**Hours of Work:** Flexible (when needed)

**Wage and Salary Range:** (Grid Level 11) \$23.10-\$26.91 per hour

**Current Location:** Surrey

**Employee Group:** Included – CUPE 1936

**Reports To:** Program Coordinator

**Anticipated Start Date:** Immediate

TCF is an inclusive and equal opportunity employer and welcomes applications from minority groups. This position requires maintenance of a satisfactory criminal record check, use of a personal vehicle and union membership.

Please send resume and cover letter attention to Helgi Remmelg at [helgi.remmelg@childrens-foundation.org](mailto:helgi.remmelg@childrens-foundation.org) or fax 778-395-3327

***Attachment – Job Description***

## Auxiliary Child and Youth Worker – Respite

**Report to: Program Coordinator**

**Classification: Adult, Youth and/or Child Worker**

**Grid: 11**

### Job Goal

To provide therapeutic care to children or youth with complex care needs which may include Autism and/or developmental disabilities.

### Performance Responsibilities

1. Keeping children safe while engaging in preferred activities
2. Taking care of all of the basic needs of the children/youth including toileting and hygiene tasks.
3. Ensuring that program quality is consistent with the mandate and philosophy.
4. Ensuring adequate communication with program coordinator and family.
5. Participating in planning, and progress evaluation of children/youth and be able to follow a Behaviour Intervention plan if applicable.
6. Preparing and maintaining log notes and performing other duties as required.
7. Ensuring that the individual needs of each child are met.
8. Maintaining educational requirements needed to work with complex care needs children.
9. Assisting in implementing communication systems for non-verbal children/youth.

### Education and Experience Requirements

- Child Care/ Community Service Worker Diploma (2 year) from a recognized program.
- 2 years experience as a child care worker with special needs children/youth.
- Autism training.
- An equivalent combination of education, training and experience will be considered.

### Job Skills and Abilities

- Must have a sound knowledge of behaviour management practices.
- Must have a sound knowledge of skills required in working with Autistic/special needs children and youth.
- Must have sound knowledge of various practices techniques and modalities effective in working with complex care needs children and youth
- Must have basic sign language and P.C.S. communication skills.
- Must possess tact, sound judgement, humour.

- Must have the proven ability to work well with children and families.

### **Additional Information**

- Must have a proof of a satisfactory criminal record check from the Criminal Record Review Program.
- Must have a current emergency First Aid certificate.
- Must have a current Non-Violent Crisis Intervention (CPI) certificate.
- Must possess a valid B.C. Driver's License.
- Must provide a proof of a satisfactory driving record (driver's abstract) from ICBC.
- Must have verification of vehicle insurance with \$2,000,000 liability coverage.